



British Fencing

Neil Brown

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British Fencing

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**Legacy
TrustUK**

British Fencing and Youth Sport Trust Self-disclosure form

This form must be completed by all volunteers aged 16-18 at the UK School Games in Bath & by contractors & VIPs involved with the games (unless they already have CRB clearance from British Fencing).

Notes on completing the form

You are advised that under the provisions of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975, as amended by the Rehabilitation of Offenders Act 1974 (Amendment) 1986, **you should declare all convictions (including spent convictions)**. By law you must be truthful in this matter.

What is the purpose of this self-disclosure form?

To ensure that those who will work with children, in any sport programmes, do not have a criminal conviction that could put children at risk.

Why must I complete a form?

Those whose duties (paid or unpaid) include caring for, training, supervising or being in sole charge of those under 18 years of age are in 'regulated' positions. Also those whose normal duties include supervising or managing an individual in his/her work in a regulated position should complete this form.

Checking procedure

You are advised that, as part of the checking procedure, an organisation may make reference to Children's Social Care Services (social services) departments and police records, and any information supplied by a third party, to certify the information given on this form.

What information will be kept on me?

The self-declaration form will be kept securely at the office of British Fencing or it's employees.

Who will have access to the self-declaration form?

The completed forms will be kept in confidence. The relevant managers & welfare staff may have access to this information.

What do I do with the completed form?

Return to Neil Brown at the above address.

Neil Brown
UK School Games Coordinator

Send to: Neil Brown, 41 Sally Hill, Portishead, BS20 7BH

YOUTH SPORT TRUST SELF-DISCLOSURE FORM

Part A

Title F M

First name	Surname
Home address	Work/school/university address
Telephone	Telephone E-mail
Postcode	Postcode

Date of birth

Please specify most recent voluntary/paid work with clubs, NGBs, play schemes, leisure centres, etc.

Club/NGB/school/etc	Your role	Paid/unpaid	Date from	Date to

Part B

SELF-DECLARATION (for completion by the above individual)

Have you been convicted of any criminal offences? YES / NO

If yes, please supply details of any criminal convictions.

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NOTE: You are advised that under the provisions of the Rehabilitation Act 1974 (Exceptions) order 1975 as amended by the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendment) Order 1986 you should declare all convictions including "spent convictions".

Are you a person known to any Children's Social Care Services department as being an actual potential risk to children? YES / NO If yes, please supply details.

IMPORTANT - I have read and understood the Youth Sport Trust safeguarding and protecting children self-disclosure notes accompanying this form. I hereby consent to CRB checks being undertaken against me. I understand that the information contained on this form, the results of any CRB checks and any information supplied by a third party will be kept by the organisation responsible for the programme and will be destroyed one month after my involvement with this programme.

Signed by the above named individual
Date.....

Should this form be completed by a person under the age of 18 (minor), it must be countersigned by parent/guardian/carer.

Signed by parent/guardian/carer
Date.....

Copy to be kept by named applicant.

